

## How to adjust the canvas size in Visio

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Random Visio tip for today (As I'm spending a lot of time in Visio at the moment).

If you want to resize the canvas area in Visio simply hold down the Ctrl button and move your mouse over the canvas edge. You'll see the Mouse pointer turn into a double ended arrow. Now click and drag the mouse to expand or contract the canvas.

You can also rotate the canvas by doing this.